**Team D - Bedudoori, Sanjay**

Bedudoori, Sanjay

Team number: D - Team name - Pheonix

Client name: Dr. Michael Oudshoorn

Project: Slack/Hipchat collaboration tool

Your team role: Primary Contact

Roles and Responsibilities: I am primary contact to the client and represents the team. I am responsible for conducting standup meetings, communicate project progress, issues and changes to client.

**Project Requirements:**

* Writing problem statement – 25% complete. Will discuss with the client and update problem statement accordingly. Progress of this requirement is on track. Criticality - Required for GDP completion.
* Gathering client requirements and categorizing them to must have and nice to have things – 12% complete. Progress of this requirement is on track. Criticality – Required for GDP – 1 completion.
* Choosing platform, whether we are implementing the project as a desktop application or web application. 0 % complete. It is critical – core functionality for the client.
* What tools and technologies are we going to use in the project?
  + If it is a web project – Is it feasible to use MEAN stack?
  + If it is a desktop application – Choose between Java, ASP.net or others.

0% complete. It is critical – core functionality for the client.

**Accomplishments made last week:**

* Meeting client and knowing more about project requirements.
* Shared contact details with team members.
* GitHub link to the project is created and learned how to push, pull and commit to repository.
* Planned things that must be accomplished by next week.
* Learned about how slack, hip chat and other collaboration tool works.

**What are plans to accomplish next week:**

* Exploring advantages of desktop application and web application, and making decision of which one to choose. (3 days – 3 hours/day – 3\*3 = 9 hours)
* Researching on languages and tools that will be used to build the project. (2 days – 3 hours/day – 2\*3 = 6 hours)

**What is the riskiest component under development?**

Whether to do platform dependent or independent software or a web application.

**What active efforts are most critical for client acceptance or GDP completion?**

Regular client meetings, understanding the requirements and timely submission of deliverables.